

ACE Local 6554 Executive Board Minutes	October 7, 2016	11:30 am – 2:00 pm	MC GC 304
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ATTENDANCE:

Angelica Bangle	UA	Lisa Bell	P	Marina Broeder	P	Christy Brown	P
Bill Davis	P	Rick Hobbs	P	Diane Lamkin	P	Mel Pritchard	P
Ann Marie Wasserbauer			P				

Others: Stacy Hopkins (WVC), Greg Mostyn (MC), Monica Rivas (MC), Jory Segal (WVC)

1. **Call to order:** at 11:40 am
2. **Approval of agenda:** The agenda was approved.
3. **Approval of meeting minutes:** 9/23/16 Eboard minutes were approved. (Davis/Broeder. Approved: 7-0-0)
4. **Oral Communication from members:** No members communicated orally.
5. **Reports:**
 - Broeder: Broeder met with Trustee Anne Kepner who spend 2.5 hours on the MC campus observing classes, part-time faculty working conditions and talking to part-time faculty about various unresolved issues (lack of supplies, office space). MCAS is discussing office space allocation for full-time and part-time faculty. Office hours space at MC for part-time faculty is virtually non-existent. Broeder met with President Peck twice to bring up these issues, but no action has been taken. MC VPI has refused to meet to discuss this issue. The office hour space issue could be a FERPA violation and result in a potential grievance. Office space issues could also be addressed more specifically in the CBA. Broeder met with MCASG President Yoshimoto about student perspectives on current conditions for faculty and is working on attending an ASG meeting.
 - Hopkins: Phone-banking was done for Proposition 55 and the BOT meeting. SBLC is also doing phone-banking for Prop 55, and our members are encouraged to participate. Hopkins will contact ASGs at both campuses to set up tables for Prop 55 and encourages faculty to inform their acquaintances about the proposition. The membership drive needs to continue, but Hopkins wanted people at MC to contact in order to conduct drive at MC. It was suggested to contact MC eboard representative Brown and the MC chief steward.
 - Lamkin: Treasurer reports were distributed (see website). Not all dues payments have been transferred to ACE from the district, due to faculty contracts not being completed. The ACE AFT 6554 audit will be done by the end of October. The cost of the audit is unknown.
 - Pritchard: Cheryl Hackworth was elected as Chief Steward for WVC. A chair for the O&M committee is still being sought. Pritchard worked on the BOT action that took place on 10/4/16: about 200 faculty members attended, Paul Fong and Ben Field spoke to the BOT. Pritchard purchased two megaphones. An O&M meeting will be called to debrief the action and plan for next steps. Pritchard attended the CFT Community College Council on 9/23/16. Pritchard participated in the recent ACE phone banking and would like to see this institutionalized. Next SBLC meeting is 10/17/16.
 - Hobbs: Attended the CFT Community College Council on 9/23/16 and the CFT Civil, Human and Women's Rights Committee on 9/24/16. Hobbs also attended the workshop on Convergent Facilitation on

October 1 and 2 and is willing to share results with the eboard. Hobbs is currently working with ongoing grievance-related issues on health and safety, tenure review and faculty/classified crossover job descriptions. The CBA needs to address the latter two issues in the future.

- Wasserbauer: Worked on organizing the BOT action on 10/4/16. Press release was sent out on 10/6/16 on current contract impasse. Fred Glass, CFT Communications Director, is willing to give one of his training sessions to our members with the goal of creating a communications plan. Plans for future contract campaign steps were discussed on 10/5/16 on a conference call. Non-credit request for information has finally been received from the district; lawyers will work on the next steps to bring non-credit instructors into our bargaining unit under our CBA.

6. Old Business

- 6.1 Contract campaign:** Various strategies were developed to extend our contract campaign activities. Wasserbauer will forward to the eboard a letter that Rivas wrote. Wasserbauer will send out an email informing members about these actions.
- 6.2 Action Network usage.** Brown sent out a revised set of guidelines. Eboard members can send her feedback prior to the next eboard meeting. This issue will be discussed at the next eboard meeting. Eboard members can learn about using the software from actionnetwork.org.
- 6.3 Communications:** Wasserbauer will contact Fred Glass about conducting a communication workshop on October 21.
- 6.4 Formula funding and future staffing:** This was not discussed.
- 6.5 Committees and Reps:** Calls needed for SBLC reps, O&M committee chair, PAC/COPE chair, members for election, communication, diversity, bargaining committees. Wasserbauer will send a call out for these positions by October 8, 2016.

7. New Business

- 7.1 Eboard review,** evaluation, strategic planning retreat, internal communication retreat, Action Network and Knack training
 - It was suggested that the eboard reflect upon it's first 1.25 years of existence to determine what has worked well and what can be improved with the goal of developing plans and policies to enhance union operations.
 - Davis will send out a survey monkey to the eboard asking board members: what are we doing well, what can we do better, suggestions for improvement. Results will be discussed at the next eboard meeting.
- 7.2 Request from AFT 2121** to support SF Measure W (<http://www.fairsharesf.org>)
 - After a conference call with President Tim Killikelly from [AFT 2121](http://www.fairsharesf.org), a discussion ensued whether or not to financially support Measure W (free community college for people who live or work in San Francisco) on the November ballot in San Francisco, and whether or not to use member dues money or use our PAC/COPE funds for such assistance. There was general consensus to contribute to the idea of helping to establish free community college for state residents via Measure W, but disagreement as to out of which budget this contribution should be made.

- Motion: Give \$1000.00 out of our members' dues (general fund, not PAC/COPE fund) to AFT 2121 to support Measure W. (Davis/Bell. Approved: 4-3-0.)

7.3 CFT Equity Week: Campus Equity Week is a week of education and activism that draws attention to the working conditions of faculty working on temporary, low-paid contracts, who now constitute the majority of college instructors: October 24 – 28, 2016. The Part-time Issues and Support Committee will take charge of planning and coordinating activities for this week and include others in the process.

7.4 Train the Trainer: CFT training program for organizers: November 29 - December 1. CFT will pay for one delegate if registered by October 31. Our SCI organizer Hopkins chose not to attend, therefore any other interested ACE member can apply. Wasserbauer will email the flier to everyone.

Future agenda items

- safety issues: possible discussion with Mike Friese, Safety Director
- executive director? Pros and cons.
- action network
- various communication issues
- negotiation team selection process
- welcoming committee for newly hired faculty
- report from subcommittee on relations with senates
- membership form processing
- Communication issues - Developing a comprehensive communications plan – engage Communications Committee, including BOT communication
- Membership form processing – review draft of flowchart
- Discuss follow-up with MC president on PT issues at MC
- Develop new logo & letterhead
- Spring 2017 – Nominate and appoint CFT representatives to CFT councils
- Spring 2017 – new members needed for Elections Committee to run EB elections, notice of election to be sent Feb. 1 (60-65 days before the election)

Adjournment: 1:50 pm

Submitted by Rick Hobbs

“It is what we know already that often prevents us from learning.” ~ Claude Bernard