**WVMFT Executive Board Meeting Notes**

**December 8, 2017, 3:30-5:30pm**

**West Valley College, Fox Center 101**

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| **Name** | **Role/Representing...** |  |
| **Kate Disney** | Mission Full-Time Rep | **P** |
| **Kathy Haven** | West Valley Associate Rep | **P** |
| **Diane Lamkin** | Treasurer  | **P** |
| **Mel Pritchard** | VP | **EX** |
| **Jory Segal** | Secretary | **P** |
| **Ann Marie Wasserbauer** | President | **P** |
| **Vacant** | Mission College Associate Rep |  |
| **Vacant** | West Valley College Full-Time Rep |  |
| **Jessica Beard** | Executive Director | **P** |
| **Guests** |  |  |
|  |  |  |

**I. Call to Order** - The meeting was called to order at 3:30pm.

**II. Approval of the Agenda** **-** Agenda approved with changes and additions. (Segal/Lamkin, Approved 5-0-0)

**III. Approval of the Minutes** – Approval of 11/17/17 minutes, as amended. (Segal/Lamkin, Approved 5-0-0)

**IV. Oral Communications** **from Members** – None

**V. Reports and Announcements**:

 **President’s Report:**

Contract Administration. Discussion occurred about pay for the 11th month.

Non-credit classes should be given load. CDCP classes should be loaded at base 15. N0N-CDCP should be loaded at base 18. Non-credit is a basis for retention & growth.

The 2015-2017 negotiations history was outlined for the Executive Board.

 **Treasurer’s Report:**

IRS has communicated with our Treasurer and there are problems registering the name change. Diane received the taxes from our preparer’s, a preliminary report with some adjustments. We are listed in the State as an Exempt Organization.

 **Vice President’s Report:** None

 **Secretary’s Report:** None

 **Executive Director’s Report**:

The new Union office will be in the portables, near the library, in Art Lab Room 4.

Has recruited new faculty to come and help with negotiation brainstorming, January 22-24.

Grievances update:

Won step placement for John McDonald

Discussions are happening in different divisions about how to correctly implement AB 1379, REP

 **Part-time Committee Report:**  None

**VI. Action Items:**

1. Set date for final review & roll-out of new website
2. Discuss volunteers at the South Bay Labor X-mas party 12/17
3. Holiday Break Research Targets, bring to First Exec Board Meeting

**VII. Old Business:** Spring, 2018 Negotiations Preparations

1. Review previous negotiations
2. Plan preparations for Spring, 2018 Negotiations

**VIII. New Business**

**IX. Future Agenda Items:**

Additional contributions to the CFT California Fire Relief Fund

**X. Next Meetings:**

 **1/22/18, 12-4pm, Negotiation Prep at South Bay Labor Council**

 **1/22/18, 4-5pm, Executive Board Meeting at South Bay Labor Council**

 **1/23/18, 12-4pm, Negotiation Prep at South Bay Labor Council**

 **1/24/18, 12-4pm, Negotiation Prep at South Bay Labor Council**

Meeting Adjourned at 5:30pm. Notes submitted by Jory Segal